



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

President – Mark Simon • Vice-President – Chris Steele • Director – Kevin Graves • Director – Bill Pease • Director – Marianne Wiesen

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**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE TOWN OF DISCOVERY BAY**

**Wednesday April 16, 2014**

**REGULAR MEETING 7:00 P.M.**

**1800 Willow Lake Road, Discovery Bay, California**

**Website address: [www.todb.ca.gov](http://www.todb.ca.gov)**

**REGULAR MEETING 7:00 P.M.**

**A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

**Call business meeting to order – 7:05 p.m. by President Simon**

**Pledge of Allegiance – Led by President Simon**

**Roll Call – All Present**

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

None

**C. PRESENTATIONS**

**1. Dock Address Sign Program – Supervisor Piepho**

**General Manager Howard – Provided details of item C-1.**

**Karyn Cornell, Field Representative – Provided additional details of item C-1. There was discussion between the Field Representative and the Board.**

**D. PRESIDENT REPORT AND DIRECTORS' COMMENTS**

**Director Wiesen – Provided a report and the details of the Discovery Bay P-6 Zone Citizen Advisory Committee meeting dated April 9, 2014.**

**Director Graves – Provided a report and the details of the East Contra Costa County Fire Protection District meeting dated April 7, 2014**

**Director Graves – Provided a report and the details of the Contra Costa County Aviation meeting dated April 10, 2014.**

**Vice-President Steele – Provided a report and the details of the Byron Union School District meeting dated April 3, 2014.**

**Vice-President Steele – Provided a report and the details of the Contra Costa Local Agency Formation Commission meeting dated April 9, 2014.**

**E. CONSENT CALENDAR**

**All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.**

**1. DRAFT minutes of previous regular meeting dated April 2, 2014**

**2. Approve Register of District Invoices**

**Motion by: Director Pease to approve the Consent Calendar**

**Second by: Director Graves**

**Vote: Motion Carried – AYES: 5, NOES: 0**

**F. NEW BUSINESS AND ACTION ITEMS**

**1. Award of Contract for the Secondary Improvement Project to Anderson Pacific Engineering Contractors Inc. in the amount of \$5,427,680.00**

**General Manager Howard** – Provided the details of item F-1.

**District Engineer Harris** – Provided additional details of item F-1. There was discussion between the District Engineer, the General Manager, the Water and Wastewater Manager and the Board.

**Motion by:** Director Graves to Award Contract for the Secondary Improvement Project to Anderson Pacific Engineering Contractors Inc. in the amount of \$5,427,680.00

**Second by:** Director Pease

**Vote:** Motion Carried – AYES: 5, NOES: 0

**2. Resolution No. 2014-07 Authorizing the Submittal of a Grant Application to the San Francisco Bay Water Quality Improvement Fund**

**General Manager Howard** – Provided the details of item F-2. There was discussion between the General Manager and the Board.

**Motion by:** Director Pease to Adopt Resolution No. 2014-07 Authorizing the Submittal of a Grant Application to the San Francisco Bay Water Quality Improvement Fund

**Second by:** Director Wiesen

**Vote:** Motion Carried – AYES: 5, NOES: 0

**3. Agency Comment Request – Development Plan Application – DP 14-3017**

**General Manager Howard** – Provided the details of item F-3. There was discussion between the General Manager and the Board.

**Motion by:** Director Pease to draft a letter that states the Board supports the approved final development plan approved by the Board of Supervisors on December 3, 2013.

**Second by:** Director Graves

**Vote:** Motion Carried – AYES: 5, NOES: 0

**G. INFORMATIONAL ITEMS ONLY (NO ACTION NECESSARY)**

**1. Capital Improvement Program Update**

**District Engineer Harris** – Provided an updated of item G-1. There was discussion between the District Engineer, the General Manager, and the Board.

**H. VEOLIA REPORT**

1. Veolia Report for the Month of February

2. Veolia Report for the Month of March

**Project Manager Fermin Garcia** – Provided the details of the February and March 2014 Monthly Operations Report. There was discussion between the General Manager, the Water and Wastewater Manager, the Project Manager, and the Board.

**I. MANAGER'S REPORTS**

None

**J. GENERAL MANAGER'S REPORT – Discussion and Possible Action**

Provided the details regarding the water bottles that will be available for sale at the Community Center

**K. DISTRICT LEGAL COUNSEL REPORT**

None

**L. COMMITTEE UPDATES – Discussion and Possible Action**

1. Community Center Status Report (No written report)

**M. CORRESPONDENCE – Discussion and Possible Action**

1. R – Discovery Bay P6 Zone Citizen Advisory Committee meeting minutes dated February 10, 2014

2. R – Contra Costa County Aviation Advisory Committee meeting minutes dated February 13, 2014

3. R – Byron Municipal Advisory Council Park Dedication Ad Hoc meeting minutes dated February 20, 2014

4. R – East Contra Costa County Fire Protection District meeting minutes dated March 3, 2014

5. R – Contra Costa County Aviation Advisory Committee meeting minutes dated March 13, 2014

6. R – Byron Municipal Advisory Council meeting minutes dated March 20, 2014

**N. PUBLIC RECORD REQUESTS RECEIVED**

**O. FUTURE AGENDA ITEMS**

1. Grants available regarding funding sources for the drought.

**P. ADJOURNMENT**

The meeting adjourned at 8:25 p.m. to the next Regular meeting dated May 7, 2014 starting at 7:00 p.m. on 1800 Willow Lake Road.

//cmc – 04.21.14

<http://www.todb.ca.gov/content/agenda-and-minutes/>